

Refunds are calculated as follows:

Regular Full Time (12 or more credits)

Dropping below 12 credits, but still enrolled

Before the end of the 1 st week of classes	100%	Financial Aid adjusted based on credits enrolled
After the 1 st week of classes	0%	Financial Aid is not adjusted

Courses Scheduled for Full Semester

(Including Regular Full Time withdrawal from all classes)

Before the end of the 1 st week of classes	100%
During the 2 nd week of classes	75%
During the 3 rd week of classes	50%
After the 3 rd week of classes	0%

Courses Scheduled for Less than Full Semester

(No refund for 1 day courses after start time)

Before class start date or within 2 days after class start date	100%
Thereafter, no refund	0%

Paralegal Certificate

Before and through the 1 st class meeting	100%
Before and through the 2 nd class meeting	50%
After the 3 rd class meeting	0%

Summer Sessions-At least six weeks in duration

(For MAT and other summer courses less than six weeks in duration, refunds are calculated based on the Less than Full Semester Schedule above)

Before class start date or within 1 day after class start date	100%
Before the end of the 1 st week of class	75%
Before the end of the 2 nd week of class	50%
After the 2 nd week of class	0%