



COLLEGE OF SAINT MARY

Bloom

College of Saint Mary invites applications for an Assistant/ Associate Professor of Biology position to begin fall 2015.

The successful candidate will be responsible for teaching 24 credit hours per academic year in a variety of biology courses. Subject area may include some but not all of the following: genetics, anatomy and physiology, pathophysiology, immunology, microbiology, or other areas. Additional duties of the faculty member include student advising and performing responsibilities as assigned by the Chairperson of the Division and the Vice President for Academic Affairs. For more information see job description below.

Qualifications: Candidates must possess a Ph.D. or equivalent terminal degree in biology or a related field.

Send letter of application describing qualifications and experience with curriculum vitae and three references with contact information to Office of Academic Affairs, Biology Search, College of Saint Mary, 7000 Mercy Road, Omaha, NE 68106. Review of applications will begin October 1, 2014 and continue until the position is filled.

College of Saint Mary is a Catholic university dedicated to the education of women in an environment that calls forth potential and fosters leadership. The University is an equal employment opportunity employer and does not discriminate against employees or job applicants on the basis of race, religion, color, sex, age, national origin, disability, veteran status, marital status, or any other status or condition protected by applicable laws, except where a bona fide occupational qualification applies.

COLLEGE OF SAINT MARY JOB DESCRIPTION

Position Title: Biology Department Faculty Member

DESCRIPTION OF WORK:

Supervision Received: A&S Division Chairperson

Supervision Exercised:

Examples of Duties

- Contribute to curriculum development in the biology program.
- Teach 24 credit hours/year in areas of expertise within the biology program
- May be asked to create and maintain online courses with the appropriate pedagogy
- Serves as student advisor
- Act as an advocate for the BIO program with students, the CSM community, and the extended community
- Perform duties of a CSM faculty member as identified in the CSM Faculty Handbook
- Maintain ongoing professional development and represent CSM in professional activities
- Perform responsibilities as assigned by the Chairperson of the Division and the Vice President for Academic Affairs.

Initiative, Judgment, and Job Complexity:

Direction – discretion is allowed within current job description and procedures.

Contacts:

Exercise of human relation skills is critical to the success of this position. Position may be key to maintaining important College relations with the student body or the public.

Occupational Group: Faculty

FLSA: Exempt (Faculty Contract)

QUALIFICATIONS FOR APPOINTMENT

Education:

A PhD or terminal degree in Biology or a related field and relevant teaching experience are preferred.

Personal: Commitment to education in the field of Biology; effective interpersonal relationship skills, leadership, and managerial abilities

Professional:

Member in professional organization(s), active participation in professional and community activities, prior teaching experience

Position Qualifications:

The person who holds this position acts as an advocate for the program and its students in the CSM community and the larger Omaha and state communities.

Physical Requirements and Working Conditions:

Working Conditions: Inside work environment; non hazardous work.

Physical Requirements:

Light physical exertion--Normally seated, standing, or walking at will.

Date: June 2014