

## Letter of Intent for Student Organizations

Date: \_\_\_\_\_

From: \_\_\_\_\_

(Organization submitting constitution)

**CHECK ONE:**

\_\_\_\_\_ New organization: We, the undersigned, submit this letter of intent to organize the club stated above.

\_\_\_\_\_ Existing organization: We submit this revised constitution for approval.

\_\_\_\_\_  
President's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Advisor's Signature

\_\_\_\_\_  
Date

**Please Print**

College of Saint Mary Advisor \_\_\_\_\_

Dept. \_\_\_\_\_

Phone \_\_\_\_\_

Primary Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Member: \_\_\_\_\_

Phone: \_\_\_\_\_

Member: \_\_\_\_\_

Phone: \_\_\_\_\_

Member: \_\_\_\_\_

Phone: \_\_\_\_\_

(if a person has been appointed or selected to serve as an officer, please indicate)

**Recommended for Approval**

**Final (Official) Approval**

\_\_\_\_\_  
Director of Student Leadership and Organizations

\_\_\_\_\_  
Vice President for Student Development

\_\_\_\_\_  
Date of Recommendation

\_\_\_\_\_  
Date of Final Approval