



## Teacher Education Program

### Clinical Practice Agreement

It is agreed that the following considerations will serve as the basis for a working agreement between the two participating institutions of this program.

#### **I. The College of Saint Mary agrees to the following for the clinical practice experience:**

1. To assign only students who have satisfactorily completed the necessary academic and professional training program to meet the requirements of a clinical practice placement:
  - a. Overall grade point average of 2.75
  - b. Grade point average in teaching field of 2.75
  - c. Completion of at least 100 hours in pre-service field experience
  - d. Oriented to policies and procedures of College of Saint Mary clinical practice handbook
2. To require each clinical practice candidate has, and maintains at all times during which the student is participating under this agreement, professional liability insurance. Since the clinical practice candidate is not an employee of the Cooperating School/District, neither shall have any financial or other obligation to provide any insurance to the candidate.
3. To require each student has completed a criminal background check no more than 90 days prior to the start of Clinical Practice.
4. Immediately address and resolve any concerns brought up by the cooperating teacher(s) and other school personnel regarding a student's performance and/or professionalism.

#### **II. The Cooperating School and/or District agrees to the following for the clinical practice experience:**

1. Allow College of Saint Mary students a clinical placement in a classroom for:
  - a. 16 weeks if seeking one field endorsement
  - b. 10 weeks + 10 weeks if seeking two field endorsements
  - c. 8 weeks + 8 weeks if seeking two subject endorsements

2. The clinical practice must be completed under the direct supervision of the cooperating teacher chosen by the appropriate administrator. Cooperating teachers must:
  - a. Hold a valid teaching endorsement in his/her current teaching position.
  - b. Have **at least three years** of successful teaching experiences.
  - c. Have at least one year of experience in present position.
  - d. When necessary, multiple cooperating teachers may be assigned to work with a student.
  
3. The school/district agrees to provide qualified cooperating teachers who will:
  - a. Orient the clinical practice candidate to the building and teacher expectations
  - b. Permit the candidate to assist in classroom routines, supervision and teaching assignments until the student is ready to complete tasks independently.
  - c. Provide feedback and mentoring to the candidate to document growth in teaching.

**III. The College of Saint Mary Supervisor agrees to the following for the clinical practice experience:**

1. To make 5 formal visits during the clinical practice semester. If the clinical practice candidate is performing unsatisfactorily, the college supervisor will make more frequent visits until the problems are resolved or the candidate has been removed.
2. Provide regular communication with cooperating teachers.
3. Coordinate clinical practice candidate evaluations with the cooperating teacher.
4. Submit final grade for the clinical practice candidate.

**IV. Additional Provisions**

1. Each party agrees to indemnify, defend, and hold harmless the other from and against any and all claims, costs, actions, suits judgments, damages, liabilities, losses, or expenses including, without limitation, reasonable attorneys' fees and the reasonable fees of expert witnesses and other consultants), which arise or are asserted against or imposed upon or incurred by the party seeking indemnification as a consequence of any negligent or wrongful act or omission by the party from whom indemnification is sought or any of its employees, agents, or contractors. This provision shall survive termination of this Agreement.

This agreement was signed on \_\_\_\_\_.

Deanna S. Acklie

Signed College Representative  
(electronic signature)

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\_\_\_\_\_  
Signed Cooperating District/School representative:

Title: \_\_\_\_\_

School System: \_\_\_\_\_

City, State: \_\_\_\_\_